



### DEAN'S WELCOME

Hello and Happy New Year!

My name is Dona Schneider, [Acting Dean](#) of the University College Community (UCC). I am also Professor and Associate Dean for Academic Programs at the Edward J. Bloustein School of Planning and Public Policy, and wear several other hats. Using my UCC hat, I want to offer a heartfelt Rutgers welcome to our new adult and nontraditional students. I also want to welcome back our continuing on and off-campus students.



UCC is aware that adult and nontraditional students must meet various responsibilities at home and at work while making extra efforts to reach their academic goals. We also know the value of successfully completing a college degree, not just in financial terms, but also in terms of personal satisfaction and social development. Our ongoing goal at UCC is to support adult and nontraditional students because we know that they face significant non-academic responsibilities that make their college years very different from the traditional college experience. The life experiences of adult and nontraditional students also enrich our classrooms, bringing depth to the learning experience for all.

UCC strives to make sure that adult and nontraditional students are informed of important developments, events, resources, services, dates, and major and minor programs that are available evenings, weekends, and online. We also help guide nontraditional students to vital web information to enhance their time at Rutgers University in a more effective and efficient manner. In addition, UCC advocates for nontraditional students inside the larger Rutgers University community by recommending policies and programs to meet their specific needs. We sit on university-wide and campus task forces, as well as on campus-wide committees dealing with student life and transfer issues.

In the last few months, we have participated in adult recruitment, orientations, transition programs, and Veteran outreach initiatives, to name a few. We are especially proud of our administrative contributions to the formation of the degree completion programs designed specifically for adult, nontraditional students. These include the School of Management and Labor Relations' Bachelor of Science (BS) degree in [Labor & Employment Relations](#), and the Edward J. Bloustein School of Planning and Public Policy's Bachelor of Science (BS) degree in [Health Administration](#), [Public Health](#), [Public Policy](#) and [Urban Planning and Design](#); Bachelor of Arts (BA) in [Planning and Public Policy](#). We are currently discussing adding additional majors and hope to be able to announce those by the end of this year.

Through our continued research, collaborations, and advocacy, we remain committed to developing and marketing adult-friendly programs to attract adult and nontraditional students. Our overarching goal is to create a sense of community for those students who do not live on campus and who have significant responsibilities outside of academia. We hope you will help us in this regard by referring other adult and nontraditional students to UCC so we can help them achieve their goals, as well.

Sincerely,



University College Community has moved to their new location:  
[Federation Hall, 4 Jones Avenue, 1st Floor](#)  
[New Brunswick, NJ 08901](#)



### VETERAN NEWS AND EVENT

The Veterans Appreciation Dinner will be held on Friday, March 25, 2016. This special event celebrates the service of Veterans and dependents of Veterans enrolled at Rutgers University on the New Brunswick, Newark, and Camden campuses. The dinner will feature guest speakers, resource information offered by local Veteran Affairs representatives, and an opportunity to network with fellow students, staff, mentors, and alumni. Mark your calendar!

### 2-DAY SPRING CAREER & INTERNSHIP MEGA FAIR

[Career services](#), as part of undergraduate education, provides numerous resources and strategies to help students and alumni transition toward successful careers. In such a competitive market, it is highly recommended that students review the career services site each semester to learn about exciting new developments in the job market. Mark your calendars for the Spring Career and Internship Mega Fair taking place Thursday, February 4 and Friday, February 5, 2016 from 11:00am - 4:00pm.

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## NONTRADITIONAL STUDENT RESOURCES

### UCC ADVISING AND SUPPORT

For advising and assistance with issues that may affect your academic career at Rutgers-NB, we invite you to contact us:

**Phone:** TBD

**Email:** [ucc@rutgers.edu](mailto:ucc@rutgers.edu)

**Web site:** [ucc.rutgers.edu](http://ucc.rutgers.edu)

### SAS ACADEMIC ADVISING

The [SAS Offices of Academic Services](#) provide academic advising by faculty members and deans. SAS Students are encouraged to meet with an advisor at least once a semester to review graduation progress and discuss academic interests. Please note that while students may visit any campus, **Deans for SAS nontraditional students are located on the Douglass Campus.**

#### Douglass Campus

College Hall

Room 104

848-445-8888

**Hours:** 8:30am-5:00pm (M-F)

### UNDERGRAD ACADEMIC ADVISING

#### DON'T ASSUME . . . GET ADVICE

Can't make daytime advising appointments because of work or kids? Contact the academic dean in your school of enrollment and request a phone discussion or special appointment. For information about advising, contact your school:

**SAS:** <http://sasundergrad.rutgers.edu/academics/advising/general.html>

**SEBS:** <http://sebs.rutgers.edu/advising/>

**MG:** <http://www.masongross.rutgers.edu/content/undergraduate-academic-advisors>

**ENGR:** <http://soe.rutgers.edu/oaofficehrs>

**PHARM:** [http://pharm.rutgers.edu/content/student\\_advising](http://pharm.rutgers.edu/content/student_advising)

**SMLR:** <http://ucc.rutgers.edu/ask-your-advisor>

**EJB:** <http://bloustein.rutgers.edu/undergraduate/>

### QUICK LINKS

**Degree Navigator:** [nbdn.rutgers.edu](http://nbdn.rutgers.edu)

**Registrar's Office:** 848-445-2104  
<http://registrar.rutgers.edu/>

**Transcripts:** <https://transcripts.rutgers.edu>

**Instant Verifications:** <https://transcripts.rutgers.edu/transcripts/getVerificationForm.tcr>

**Financial Aid:** 848-932-7057  
<http://studentaid.rutgers.edu/>

**Student Accounting:** 848-932-2254  
<http://studentabc.rutgers.edu/>

## NTS RESOURCES CONT.

### STUDENT VETERAN SERVICES

Bryan Adams, Kimberly Bruss and Director Ann Treadaway

[Veterans House](#)

14 Lafayette Street  
New Brunswick, NJ 08901

**Phone:** 848-932-VETS (8387)

**Fax:** 732-932-1535

**Email:** [veterans@rutgers.edu](mailto:veterans@rutgers.edu)

**Hours/Schedule:**

Office Hours:

Monday - Friday

8:30am - 5:00pm



### DOUGLASS BUNTING FOR WOMEN AT RUTGERS

The [Mary I. Bunting Program](#) was established in 1958 by Mary I. Bunting, to provide individualized advising and support services for mature women enrolled full-time or part-time at Rutgers-New Brunswick. Students are eligible to affiliate with UCC and the Douglass Residential College Bunting Program. For more information, contact:

Rebecca Reynolds, Assistant Dean,  
[reynold@echo.rutgers.edu](mailto:reynold@echo.rutgers.edu)  
848-932-3026 x123.

### STUDY TIPS FOR NONTRADITIONAL STUDENTS

[Developing study skills](#) is a concern for working adults returning for a new semester. Experts say that people learn more by reflecting on what they are learning rather than by simply memorizing it. Try keeping an ongoing "reading journal" to record thoughts on the material and note questions it raises. When you go back to review your notes, you'll find new connections to current material and possibly new ways of looking at your subject. [Click for source.](#)

### RECREATION CLASSES

Balancing life and academics can be difficult, but not impossible. Make time for some healthy fitness choices by visiting one of the many [Rutgers Recreation Centers](#). See individual course descriptions for start dates. This term's classes are listed on the Rutgers Recreation [website](#), but new classes continue to be added. Making time for your health leads to better academic performance.

## OTHER RESOURCES

### RU EXPRESS/CARD SERVICES

[RUConnection Card](#) is the official photo identification card that serves as the primary form of identity verification throughout the university.

**Location:** 102 Records Hall,  
College Avenue Campus

**Hours:** 8:00am-8:00pm (M-F)

If you cannot get your card during these hours, call **848-932-8041**

### PARKING & TRANSPORTATION

The [Department of Transportation Services](#) provides all members of Rutgers-NB, with the best solution for getting around campus safely and easily. Students can obtain their parking permits and pay violation tickets in person or online: <http://parktran.rutgers.edu/>

**Location:** 55 Commercial Ave

**Hours:** 8:30am-5:00pm (M-F)

**Phone:** 848-932-7744

### RUTGERS HEALTH SERVICES

[Rutgers Health Services](#) provides educational and preventative services to help maintain the health of students, staff, and faculty who may be injured, ill, or feel stressed.

#### Hurtado Health Center, CAC

**Location:** 11 Bishop Place

**Days:** Monday-Friday

**Regular Hrs:** 8:30am-5:00pm

**Emergency Hrs:** 5:00pm-8:00pm

**Phone:** 848-932-7402

### RUTGERS LEARNING CENTERS

Rutgers Learning Centers work with students through a variety of free academic support programs to promote student achievement. Meet your academic challenges head on. [Contact a Learning Center](#) to get started.

Busch Campus: [ARC Bldg, Rm 332](#)

CAC: [Kreeger Learning Center](#)

C/D Campus: [Loree Bldg, Rm 124](#)

Livingston Campus: [Tillett Hall, Rm 111](#)

### SCHOLARSHIP OPPORTUNITIES

Learn about various scholarship opportunities available:

[School of Arts & Science](#)

[Douglass Residential College](#)

[Sch. of Environmental & Biological Science](#)

[School of Engineering](#)

[School of Management & Labor Relations](#)

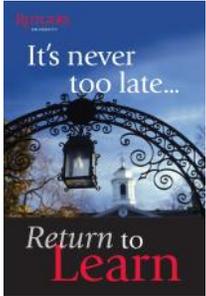
<http://www.scholarshipworkshop.com/adult-scholarships.html>



## RU LOOKING FOR EMPLOYMENT?

The Student Employment Office (SEO) in the Office of Financial Aid (OFA) administers two federally-funded, part-time employment programs to currently-enrolled Rutgers students: The Federal Work Study Program (FWSP), and the Job Location and Development Program (JLDP). The FWSP, which is awarded by the OFA to students who demonstrate financial need, offers part-time, on-campus jobs in University offices, departments, and schools, and offers off-campus jobs for area non-profit organizations and agencies, and government offices. The JLDP, which has no eligibility requirements and is open to all currently-enrolled Rutgers students, offers part-time and seasonal on-campus jobs in fields such as advertising, business, education, graphic design, healthcare, information technology, law, and many more. For information, please visit [studentwork.rutgers.edu](http://studentwork.rutgers.edu) or visit the SEO at 620 George Street, Records Hall, Room 140, College Avenue Campus.

## RETURN TO LEARN



A Rutgers diploma is an internationally recognized credential. We're extremely proud of the many alumni who are leaders in the arts, sciences, engineering, and humanities. Rutgers' 360,000 living alumni are an impressive worldwide community. As an alumnus, you'll also be eligible to use our Career Services office—even after you graduate!

In an effort to continue building this worldwide community, the University has launched a pilot program Targeting former students who left Rutgers prior to earning their undergraduate degree. If you know someone interested in returning to Rutgers, please direct them to <http://ucc.rutgers.edu/return-to-learn> or have them contact University College Community at [ucc@rutgers.edu](mailto:ucc@rutgers.edu)

## DNA DISCOVERY, BALANCING WORK AND LIFE

Be inspired by a woman most would say achieved it all. [Evelyn M. Witkin](#) was destined to be revered. Her passion for justice; desire of education; love of research and her commitment to balancing work and family life has led her to a recognition she modestly accepts. Read this [New York Times interview with Dr. Witkin](#), a retired Rutgers professor and pioneer in genetics. Find out her secret to success as a woman scientist early to the field of genetics.



## NJ-STEP AND MOUNTAINVIEW, PERFECT TOGETHER

Adult learners know all too well the importance of second chances in life and opportunity, especially in higher education. Life seen through an impressionable 18 year-old's life can drastically be altered after years of experiences—good or bad— which develops into a level of maturity and motivation needed to succeed. The [Rutgers University Mountainview Program](#) is that second chance and also the final piece within the [NJ-STEP](#) educational pipeline. The Mountainview Program identifies, recruits and supports the most accomplished students from the NJ-STEP student body in gaining admission to Rutgers University. Once recruited and admitted to Rutgers, the staff offers on-going, dynamic support and guidance in earning a Rutgers degree while managing the reentry process.

In addition to the plethora of staff and units that contribute to those processes, this includes significant contributions from our state and federal opportunity programs ([EOE](#), TRIO and others) falling under the vision of [Student Access and Educational Equity](#) within the Office of [Undergraduate Academic Affairs](#).

Mountainview students have earned countless merit scholarships over the past few years. Recently, two program participants earned back-to-back the prestigious [Harry S. Truman Scholarship](#). These were the first Truman recipients at Rutgers in over a decade.

## BLOUSTEIN SCHOOL ADDS 5th DIRECT ADMIT BACHELORS PROGRAM

As one of the strongest policy schools in the nation, the Bloustein School has the capacity to address local, state, regional, national and international policy and planning issues with expertise and credibility. The School is a leader in such areas as smart growth, transportation planning, workforce development, and environmental health, and builds on its association with research centers in related areas. The newly approved Urban Planning and Design (971D) addresses urban planning as the process concerned with the use of land and design of the urban environment, including air, water, and infrastructure networks. It guides and ensures the orderly development of communities, and concerns itself with research and analysis, strategic thinking, policy recommendations, implementation, and management. Urban Design is the process by which cities, towns, and villages are shaped, with the goal of making urban areas functional, attractive, and sustainable. It unites all the built environment professions, including urban planning, landscape architecture, architecture, civil and municipal engineering, and focuses on the design, quality, character and appearance of places.. [Learn more.](#)

## UCC OFFERS VIRTUAL ORIENTATION AND MORE

Information overload may cause some individuals varying levels of difficulty in understanding, remembering or decision making. UCC has created virtual environments to support and encourage students to take control of their academic planning and locate resources, which can be accessed at their convenience. Students may already have the tab under "more sites," but if you do not have the tab on Sakai, join our virtual site today in 6 easy steps: 1. Visit <https://sakai.rutgers.edu/portal>; 2. Login using your NetID and password; 3. Click on "Membership" (left panel); 4. Click "Joinable Sites"; 5. Enter "UCC" and click Search box (at right); 6. Click "Join" under UC Community. You can also email [ucc@rci.rutgers.edu](mailto:ucc@rci.rutgers.edu) to be added to Sakai.

### IMPORTANT SEMESTER DATES

### UNIVERSITY COLLEGE COMMUNITY

Last day to withdraw (100% refund)	Fri., January 15	<b>LAST DAY to Drop is Tuesday, Jan 26.</b> (without a "W" grade)
<b>University Closed-Martin Luther King Day</b>	Mon., January 18	<b>LAST DAY to Add is Wednesday, Jan 27.</b>
<b>Spring 2016 classes begin (60.0 degree credits or more can add and drop)</b>	Tues., January 19	<b>LAST DAY</b> to Withdraw from a course with a "W" Grade: <b>Monday, March 21.</b>
Last day to Drop	Tues., January 26	<b>Complete Withdrawal Tuition Refunds Only Dates in effect.</b> (Not to be confused with a course drop).
<b>De-Registration for non-payment</b>	Fri., February 5	For refund policies, see details on the following website: <a href="http://www.studentabc.rutgers.edu/refund">http://www.studentabc.rutgers.edu/refund</a>
<b>SPRING RECESS</b>	Sat., March 12 thru Sun., March 20	<b>Please Note:</b> Speak to an advisor before withdrawing. <b>Financial Aid may be affected.</b>
<b>Fall 2016 Pre-Registration Begins</b>	Sun., April 3 @ 10:00pm	*** Are you an adult/nontraditional student with a story to help inspire your fellow students at Rutgers-NB? Do you want to be part of the new and improved UCC website? Email your full name, RUID, story & picture to <a href="mailto:ucc@rutgers.edu">ucc@rutgers.edu</a> or call us with questions.***
Last day to withdraw from School (end of 12th week).	Mon., April 18	
Regular Classes End	Mon., May 2	
Reading Days	May 3 and 4	
Spring Exams Begin	Thurs., May 5	
Spring Exams End	Wed., May 11	
University Commencement	Sun., May 15	
Summer Sessions	Tues., May 31 thru Wed., Aug. 17	

**Dr. Dona Schneider**  
Acting Dean

**Betsy Feliciano-Berrios,**  
Assistant Dean, Enrollment and Student Services

**Camille DiLeo, Odalys Jimenez-Castano, Elizabeth Bronshetyn**  
Administrative Support

Location: Federation Hall  
4 Jones Avenue, 1st floor  
Douglass Campus  
New Brunswick, NJ 08901

Phone: 848-932-2559  
Fax: 732-932-1382  
Email: [ucc@rutgers.edu](mailto:ucc@rutgers.edu)  
Website: [ucc.rutgers.edu](http://ucc.rutgers.edu)



## RU READY GRADUATE?

You are almost there and with such a "RevolUtionary" moment in your life fast approaching, don't get surprised with the unexpected. Check out the [Senior Review Checklist](#) to ensure you are on track now and you can relax later.

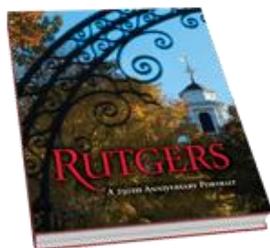


After years of sacrifice and hard work, you are going to earn your degree—an important milestone. It's time to celebrate this very significant accomplishment. Be sure to join the graduation festivities, in recognition of your achievement, as proud family, friends, faculty, and staff cheer you on.

Please keep checking back as additional ceremony details will be added as we get closer to the event.

<http://commencement.rutgers.edu/>

### OUR 250th ANNIVERSARY



Rutgers' year of celebration has officially commenced on Charter Day, November 10, 2015, with a colonial-themed outdoor festival on the lawn of Old Queens in New Brunswick opened to the entire university community. Amid kettle fires, music, food, displays, a Rutgers film premiere and many interactive activities, the festivities culminated in a one-minute community bell ringing, heralding our anniversary year. Want to stay up to date on our continuing events and celebrations—and participate in them? This is the place to learn about the 250th anniversary as the plans continue. Visit: <http://250.rutgers.edu/>



### OWN A PART OF RUTGERS HISTORY

**The 250th Anniversary Book.** In honor of Rutgers 250, the university has published a commemorative coffee-table book, *Rutgers: A 250th Anniversary Portrait*. Historical materials have been gathered and the [250th Anniversary Book](#) is available, and professors, students, and staff members have worked tirelessly on a schedule of festivities, symposia, and other events.