

IMPORTANT SEMESTER DATES	
Fall Semester Begins	Tues Sept 2
Follow Thurs Class Schedule	Tues Nov 25
Follow Fri Class Schedule	Wed Nov 26
Regular Classes End	Wed Dec 10
Reading Days	Thurs Dec 11 & Fri Dec 12
Fall Exams Begin	Mon Dec 15
Fall Exams End	Mon Dec 22
Winter Recess Begins	Tue Dec 23
Winter Recess Ends	Mon Jan 19, 2009
Winter Session Begins	Fri Dec 26
Winter Session Ends	Fri Jan 16
Spring Semester Begins	Tue Jan 20
Regular Sat Classes begin	Jan 24

LAST DAY to Drop is 09/08/08.
(without a "W" grade)
LAST DAY to ADD is 09/09/08.
Complete Withdrawal Tuition Refunds Only Dates (**Not to be confused with a course drop**):
9/2 thru 9/15: 80% Refund
9/16 thru 9/29: 60% Refund
9/30 thru 10/13: 40% Refund
Thereafter: 0% Refund

LAST DAY to Withdraw from a course with a "W" Grade: Monday, October 27th. See Details:

<http://registrar.rutgers.edu/NB/CAL08F.HTM>

Speak to an adviser before withdrawing. Financial Aid packages may be affected.

UNIVERSITY COLLEGE COMMUNITY

- Dr. Susan Schurman**, Dean
- Betsy Feliciano-Berrios**, Assistant Dean for Recruitment and Student Services
- Dr. Kay Lynch**, Senior Coordinator of Special Programs
- John Muth**, Senior Coordinator of Special Populations
- Bonnie Katz**, Administrative Assistant
- Bijal Pandya**, Administrative Assistant
- Fidelia Pokuah**, Secretarial Assistant

Location: Lucy Stone A Wing
3rd floor,
Livingston Campus
Phone: 732-445-4181
Email: ucc.rutgers.edu



What is important is to keep learning, to enjoy challenge, and to tolerate ambiguity. In the end there are no certain answers.
~Martina Horner

University College Community

A unit dedicated to serving adult & nontraditional students

Dean's Fall 2008 Welcome

Hello, my name is [Susan J. Schurman](#). Having recently been named Dean of the University College Community as well as having concurrent roles as faculty in the School of Management and Labor Relations and Director of Life-Long Learning, I'd like to take this opportunity to offer a heartfelt Rutgers welcome to our new adults and nontraditional students and welcome back our continuing students.



UCC is aware that adults and nontraditional students must meet various responsibilities at home and at work while making extra efforts to reach their academic goals. We also know the value of successfully completing a college degree, not just in financial terms--though the financial return-on-investment is substantial--but also in terms of personal development.

It is our mission and our ongoing goal to keep adults and nontraditional students informed of important events, resources, services, dates, majors and minors programs that are available to students during the evening and weekends. UCC will guide adults and nontraditional students to vital web information to enhance their experience at Rutgers University in a more effective and efficient manner. We advocate for you inside the larger Rutgers University community by recommending policies and programs to meet your expressed needs.

Last year, we held a Dean's Forum to hear adults and nontraditional students voice their concerns. We held orientations, financial aid workshops, library assistance programs, Veteran outreach initiatives and Math Tutorials, to name a few. We researched those majors which are most accessible to our population so that students can graduate in a timely manner. These are just a few of our many accomplishments.

This semester, we continue with the Veteran outreach initiatives. We plan on hosting a website designed especially for our students so that they can work in a Virtual Learning Community, a place to communicate with others sharing the same interests in majors, provide support to fellow classmates, find out how to navigate the library system, get advice on careers and complementary majors and minors, and more. Soon we will be sending out a questionnaire asking students to help us determine what other needs adults and nontraditional students have.

Our goal is to create a sense of community for those students who do not live on campus and whose lives are also dedicated to responsibilities outside of academia.

Sincerely,

University College Community Endorsement Initiative

One of the roles of UCC is to advocate for adult and nontraditional students so they can reach their academic goals in an environment conducive to their needs.

UCC will endeavor to ease the difficulties that adult and nontraditional students face every day on campus and aim to provide students with an education at Rutgers in a timely, cost efficient, and community-oriented manner.

Look for this symbol and similar phrases:



Endorsed by UCC as An Adult and Working Professional Friendly Program

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IMPORTANT DIPLOMA INFORMATION

Your diploma can be ordered to print your full official name as listed on your legal identification. Students graduating with an October 2008 degree must complete a [Diploma Application Form](#) by August 1, 2008.

NEED HELP STUDYING?

If you need help with your studies, the Learning Centers offer tutorials in math, writing, and other areas of study. Visit their online site at <http://lrc.rutgers.edu/>. You can visit any of the following [Learning Centers](#) listed below. Tutoring is **free** and provided on a walk-in basis.

Busch Campus
[ARC Building, Room 322](#)

College Avenue Campus
[Kreeger Learning Center](#)

Cook/Douglass Campus
[Loree Building, Room 124](#)

Livingston Campus
[Tillett Hall, Rm 111](#)

FIRST DAY TIPS

The first day of college may be overwhelming, so it's important that you review the following:

- campus legends in order to fully understand the campus and building locations
- parking availability
- bus schedules
- campus maps
- class meeting times and rooms

This will save you time and limit aggravation. Once you are in the classroom, review the room number and the syllabus so that you are certain you are sitting in the correct room. While this may seem obvious to you, it is important to be aware and correct.

It is highly recommended that students get to know their instructors. Collect their full names, departments, emails and phone numbers, if available. Network by asking other students in the class for their email. It will come in handy in cases of lateness, missed classes or assignments. Ask your instructors if they post assignments on-line. Make certain that you understand an instructor's expectations and college policies. Being proactive will save you time and effort.

Instructors typically hand out a syllabus on the first day of class. You should review it carefully so that you understand the grading structure and any penalties enforced for late assignments, lateness to class, or absences. Note that Instructors are responsible for grading students. Grades can be seriously impacted if violations of policies occur.

LET US KNOW WHAT WE CAN DO FOR YOU

UCC welcomes new and returning adult and nontraditional students. Please let us know what kinds of programs or services you would like University College Community to sponsor.

What kinds of online programs do you think you'd benefit from academically?

Is it important to you to be part of a community? For example, would you like to have access to an on-line virtual community where you could chat with others about academic issues? Or would you like to have a place on campus where you could go to relax, meet others, and study?

Which campus is most convenient for you to attend workshops?

Please share your ideas with us about how we can help nontraditional and adult students achieve their academic goals while balancing the demands of the workplace and family.

We look forward to hearing from you. Complete the advocacy form at:

http://ucc.rutgers.edu/advocacy_issues.shtml

ACADEMIC PLANNING**ARESTY RESEARCH FOR ADULTS**

Research is at the heart of Rutgers' mission, and as an undergraduate, you too can be a researcher. Research is about identifying a problem, devising methods to test possible solutions, analyzing results, and communicating conclusions to others. Research can help you to be more successful in college because you will be able to apply theories from your courses to real life problems.

Adult learners are often among the best researchers because of the life experiences and perspectives they bring to their projects. For more information, call:

[Aresty Research Center for Undergraduates](#): 848- 932-7027 or Contact Dean Levine at justine.levine@rutgers.edu.

THINKING OF TAKING A BREAK?

Before you decide to take a break from classes for a Fall or Spring semester, learn about your options and the impact on your academic progress. If you decide you are unable to attend this fall, you can avoid fees and penalties by cancelling your complete registration before August 30th.

To consult with a UCC Dean about readmission and retention, call 732-932-6965 x2150 or email: ucc@rci.rutgers.edu

STUDY TIPS FOR ADULTS

[Developing study skills](#) is a concern for working adults returning for a new semester. Experts say that people learn more by reflecting on what they are learning rather than by simply memorizing it. Try keeping an ongoing "reading journal" to record thoughts on the material and note questions it raises. When you go back to review your notes, you'll find new connections to current material and possibly new ways of looking at your subject. [Click for source.](#)

NONTRADITIONAL STUDENT RESOURCES**UCC ADVISING AND SUPPORT**

For advising and assistance with issues that may affect your academic career at Rutgers-NB, we invite you to contact us:
Phone: 732-932-6965 x2150
Email: ucc@rci.rutgers.edu
Website: ucc.rutgers.edu

SAS ACADEMIC ADVISING

The SAS offices of Academic Services provide academic advising by faculty members and deans. Students are encouraged to meet with an advisor at least once a semester to review graduation progress and discuss academic interests. Please note that while you may visit any campus, **Deans for nontraditional students are located on the Livingston Campus.**

Livingston Campus
Lucy Stone Hall
A Wing, 2nd floor: 216
848-445-8888

M-F: 8:30am-5:00pm, plus evening hours Tuesday, 5:00pm-8:00pm

College Avenue Campus
Milledoler Hall: 102
848-445-8888

M-F 8:30am-5:00pm, plus evening hours Wednesday, 5:00pm-8:00pm

Busch Campus Center
Room 172
848-445-8888

M-F 8:30am-5:00pm

Douglass Campus
College Hall
Room 104
848-445-8888

M-F 8:30am-5:00pm

SATURDAY PLUS MATH TUTORIAL

This Math Tutorial, which takes place every Saturday on Douglass campus, reviews concepts students are learning in their math classes. Tutorials range from Algebra to Calculus. On-site childcare is available. For more information, email: mathplus@rci.rutgers.edu

OTHER RESOURCES**RU EXPRESS/CARD SERVICES**

[RUConnection Card](#) is the official photo identification card. This unified photo ID card serves as the primary form of identity verification throughout the university for your convenience and most importantly for your protection.

Location: 102 Records Hall,
College Avenue Campus

Hours: 8:00am-8:00pm (M-F)
If you cannot get your card during these hours, call **848-932-8041**

PARKING & TRANSPORTATION

The [Department of Transportation Services](#) provides all members of Rutgers, NB, with the best solution for getting around campus safely and easily. Students can obtain their parking permits and pay violation tickets in person or online:
<http://parktran.rutgers.edu/>

Location: 55 Commercial Ave
Hours: 8:30am-5:00pm (M-F)

RUTGERS HEALTH SERVICES

[Rutgers Health Services](#) provides educational and prevention services to help maintain the health of students, staff, and faculty who may get injured, become ill, or feel stressed during their stay at Rutgers.

Hurtado Health Center, CAC

Location: 11 Bishop Place
Days: Monday-Friday
Regular Hrs: 8:30-5:00pm
Emergency Hrs: 5:00-8:00pm

UCC PREADMISSION ADVISING

Adult nontraditional students at times are hesitant to consider Rutgers as a choice for attaining a Bachelors degree. We can help you develop an academic transitional plan.

UCC RECRUITMENT EVENTS

Are you interested in inviting UCC to your place of employment or to an event? We can provide Rutgers information or custom presentations on "Adults and Nontraditional Students as Life-Long Learners."

UCC NONTRADITIONAL STUDENT OF THE MONTH
Hee S. Yoo

Hee S. Yoo, born in Seoul, South Korea, came to the United States in 1975 at the age of 26. She first attended school at Kean College, taking ESL courses to help her learn English, and from there, she went to Bergen Community College for three years. She began attending Rutgers in the Fall of 2000 and is now very a proud May 2008 graduate who majored in East Asian Languages and Studies. Ms. Yoo always longed to go to school, and she promised herself that when she had a chance, she would go. That opportunity arrived after the birth of her third child. "Attending school was very difficult, but the degree was very important to me," she said. College was her priority, working hard and sleeping very little when necessary, sometimes getting only five hours of sleep a night.

While an undergraduate at Rutgers, Ms. Yoo worked full-time, took care of her family, and got up early in the morning to study and prepare for classes. Her daughter, who graduated from Rutgers eight years ago, was one of her primary motivators, along with her husband, who helped with the children and the household chores. "My sons initially thought I didn't need to add to my workload by studying so hard, but when they saw how serious I was, they too supported my goal to graduate."

Ms. Yoo believes that it is never too late to get an education. In fact, she never thought about age. She says that she made up her mind and studied. "Once you do that (study), you can make it," she added. As a determined life-long learner, Ms. Yoo will continue her studies and enroll in a Master's program.

CALLING ALL ADULTS AND NONTRADITIONAL STUDENTS
LET US FEATURE YOUR STORY

Are you an adult nontraditional student with a story to help inspire other adult nontraditional students at Rutgers-NB? UCC has begun featuring stories by adult and nontraditional students in our newsletters. Your experience can help another fellow adult, nontraditional student save valuable time and energy. Submissions will be collected on an on-going basis. If interested, email us using "Inspiring Adult" or "Inspiring Nontraditional Student" as the subject line. You will be contacted prior to publishing to confirm your submission. Email your full name, RUID and story to: ucc@rci.rutgers.edu

KNOW YOUR RIGHTS IN THE WORKPLACE

Working adult students are invited to come together as a community to learn about fundamental laws important to all working professionals. As part of the Rutgers Annual Constitution Day, Inc., University College Community, University College Council, the School of Management and Labor Relations, and the Office of Academic Engagement and Programming will be hosting a Reception and Lecture:

Date: Wednesday, September 17, 2008

Time: 5:30pm – 7:00 pm

Place: [Labor Education Center](#) Auditorium
50 Labor Center Way
New Brunswick, NJ 08901-1580

All campuses will conduct special events throughout the day. Cake, pocket Constitutions, and Voter Registration information will be provided. Don't miss the Cash Bus.

UNIVERSITY COLLEGE COUNCIL

Get involved with the University College Council and be part of a community of passionate individuals advocating for change and help to ease the difficulties that adult-commuter students must face every day, from parking to finding more course formats and class offerings during the evening and weekends.

As University College Council members, students can remove impediments to their education at Rutgers. Students make the difference.

Please note that along with making a combined effort to understand the concerns of adult and nontraditional students, University College Council also works toward defining and advocating for local issues and plays a critical part in university-wide discussions and campaigns.

Did you know that if you are an active part of the UC Council or other approved student organizations, you are eligible to have a [Student Development Transcript](#)? This official document will list all your co-curricular activities and involvement.

To join or to get more information, email: ucboss@rci.rutgers.edu

UNDERGRADUATE ACADEMIC ADVISING**Don't Assume...Get Advice**

Can't make day advising appointments because of work or kids? Contact your academic dean in your school of enrollment and request a phone discussion or special appointment. For information about advising, contact each school:

SAS: <http://sasundergrad.rutgers.edu/academics/advising/general.html>

SEBS: <http://sebs.rutgers.edu/academics/firstyearadvisers.asp>

MG: <http://www.masongross.rutgers.edu/content/undergraduate-academic-advisors>

ENGR: <http://soe.rutgers.edu/oa/officehrs>

PHARM: https://pharm.rutgers.edu/content/student_advising

SMLR: <http://smlr.rutgers.edu/labor-and-employment-relations/student-services>

EJB: <http://policy.rutgers.edu/academics/undergrad/prospective.php>