Hello, my name is Susan J. Schurman. I am the Dean of the University College Community (UCC), Professor and Dean of the School of Management and Labor Relations (SMLR), as well as chairperson of the Undergraduate Professional Schools’ Academic Oversight Committee for the New Brunswick Campus.

I want to offer a heartfelt Rutgers welcome to our new adult and nontraditional students and welcome back our continuing on and off-campus students.

UCC is aware that adult and nontraditional students must meet various responsibilities at home and at work while making extra efforts to reach their academic goals. We also know the value of successfully completing a college degree, not just in financial terms, but also in terms of personal development and social change.

Our ongoing goal is to support adult and nontraditional students because we know that they face significant non-academic responsibilities that make their college years very different from the traditional college experience. Our first task is to reach nontraditional students to make sure that they are informed of important developments, events, resources, services, dates, and major and minor programs that are available evenings, weekends, and online. UCC also helps guide nontraditional students to vital web information to enhance their experience at Rutgers University in a more effective and efficient manner. In addition, we advocate for nontraditional students inside the larger Rutgers University community by recommending policies and programs to meet their specific needs.

In the spring, we hosted the UCC graduation dinner for adult/nontraditional students in the Class of 2014. Please visit our website for archived highlights beginning from this year’s graduation dinner to past dinners.

This past spring and summer, we also participated in adult recruitment, orientations, transition programs, veteran outreach initiatives and advising visiting students from the Continuous Education (unit 80) to name a few. We are especially proud of our administrative contributions to the formation of three degree-completion programs designed specifically for adult, nontraditional students: the School of Management and Labor Relations’ Bachelor of Science (BS) degree in Labor & Employment Relations, and the Edward J. Bloustein School of Planning and Public Policy’s Bachelor of Science (BS) degree in Public Health, Bachelor of Science (BS) degree in Public Policy and the recently announced BS in Health Administration to begin in 2015. Through our continued research, collaborations, and advocacy, we remain committed to developing and marketing adult-friendly programs to attract adult and nontraditional students. In fact, through our enhanced outreach via our Virtual Learning Community on sakai, myRutgers, UCC email lists, and direct mail, we are confident that we will identify more nontraditional students.

Our goal is to create a sense of community for those students who do not live on campus and who have significant responsibilities outside of academia.

Sincerely,

Susan J. Schurman

“Education is the most powerful weapon which you can use to change the world”
—Nelson Mandela
NONTRADITIONAL STUDENT RESOURCES

UCC ADVISING AND SUPPORT
For advising and assistance with issues that may affect your academic career at Rutgers-NB, we invite you to contact us:
Phone: 732-932-6965 x2150
Email: ucc@rci.rutgers.edu
Web site: ucc.rutgers.edu

SAS ACADEMIC ADVISING
The SAS Offices of Academic Services provide academic advising by faculty members and deans. SAS Students are encouraged to meet with an advisor at least once a semester to review graduation progress and discuss academic interests. Please note that while students may visit any campus, Deans for SAS nontraditional students are located on the Douglass Campus.

Douglass Campus
College Hall
Room 104
848-445-8888
Hours: 8:30am-5:00pm (M-F)

UNDERGRAD ACADEMIC ADVISING
DON’T ASSUME ... GET ADVICE
Can’t make daytime advising appointments because of work or kids? Contact the academic dean in your school of enrollment and request a phone discussion or special appointment. For information about advising, contact your school:
SAS: http://sasundergrad.rutgers.edu/academics/advising/general.html
SEBS: http://sebs.rutgers.edu/academics/firstyearadvisers.asp
MG: http://www.masongross.rutgers.edu/content/undergraduate-academic-advisors
ENGR: http://soe.rutgers.edu/oaa/officehrs
PHARM: https://pharm.rutgers.edu/content/student_advising
SMLR: http://sml.rutgers.edu/labor-and-employment-relations/student-services
EJB: http://policy.rutgers.edu/academics/undergrad/prospective.php

QUICK LINKS
Degree Navigator: nbdn.rutgers.edu
Registrar’s Office: 848-445-2104 http://Registrar.rutgers.edu/
Transcripts: https://transcripts.rutgers.edu
Financial Aid: 848-932-7057 http://studentaid.rutgers.edu/
Student Accounting: 848-932-2254 http://studentabc.rutgers.edu/

NTS RESOURCES CONT.
STUDENT VETERAN SERVICES
Col. Stephen Abel & Robert Bright
Veterans House
14 Lafayette Street
New Brunswick, NJ 08901
Phone: 848-932-VETS (8387)
Fax: 732-932-1535
Email: veterans@rutgers.edu
Hours/Schedule:
Office Hours: Monday - Friday
8:30 am - 5:00 pm

VETERANS COUNSELING HOTLINE
1-866-VETS-NJ4

DOUGLASS BUNTING FOR WOMEN AT RUTGERS
The Mary I. Bunting Program was established in 1958 by Mary I. Bunting, to provide individualized advising and support services for mature women enrolled full-time or part-time at Rutgers-New Brunswick. Students are eligible to affiliate with UCC and the Douglass Residential College Bunting Program. For more information, contact:
Rebecca Reynolds, Assistant Dean, rreynold@echo.rutgers.edu
848-932-3026 x123.

STUDY TIPS FOR NONTRADITIONAL STUDENTS
Developing study skills is a concern for working adults returning for a new semester. Experts say that people learn more by reflecting on what they are learning rather than by simply memorizing it. Try keeping an ongoing “reading journal” to record thoughts on the material and note questions it raises. When you go back to review your notes, you’ll find new connections to current material and possibly new ways of looking at your subject. Click for source.

RECREATION CLASSES
Balancing life and academics can be difficult, but not impossible. Make time for some healthy fitness choices by visiting one of the many Rutgers Recreation Centers. See individual course descriptions for start dates. Fall 2014 classes are listed on the Rutgers Recreation website, but new classes continue to be added so keep checking the website for new additions!

OTHER RESOURCES
RU EXPRESS/CARD SERVICES
RUConnection Card is the official photo identification card that serves as the primary form of identity verification throughout the university.
Location: 102 Records Hall, College Avenue Campus
Hours: 8:00am-8:00pm (M-F)
If you cannot get your card during these hours, call 848-932-8041

PARKING & TRANSPORTATION
The Department of Transportation Services provides all members of Rutgers-NB, with the best solution for getting around campus safely and easily. Students can obtain their parking permits and pay violation tickets in person or online: http://parktran.rutgers.edu/
Location: 55 Commercial Ave
Hours: 8:30am-5:00pm (M-F)
Phone: 848-932-7744

RUTGERS HEALTH SERVICES
Rutgers Health Services provides educational and preventative services to help maintain the health of students, staff, and faculty who may be injured, ill, or feel stressed.
Hurtado Health Center, CAC
Location: 11 Bishop Place
Days: Monday-Friday
Regular Hrs: 8:30am-5:00pm
Emergency Hrs: 5:00pm-8:00pm
Phone: 848-932-7402

RUTGERS LEARNING CENTERS
Rutgers Learning Centers work with students through a variety of free academic support programs to promote student achievement. Meet your academic challenges head on. Contact a Learning Center to get started.
Busch Campus: ARC Blg, Rm 332
CAC: Kreeger Learning Center
C/D Campus: Loree Blg, Rm 124
Livingston Campus: Tillett Hall, Rm 111

SCHOLARSHIP OPPORTUNITIES
Learn about various scholarship opportunities available:
School of Arts & Science
Douglass Residential College
Sch. of Environmental & Biological Science
School of Engineering
School of Management & Labor Relations
http://www.scholarshipworkshop.com/adultscholarships.html
RU LOOKING FOR EMPLOYMENT?

Rutgers Student Employment Office in New Brunswick administers employment programs to adult and nontraditional students. Eligible students can work in on-campus and off-campus paid community service positions for non-profit agencies and organizations in areas related to: education & literacy, human & social services, law & public policy, arts & humanities, diversity & social justice, and health & business. The following employment programs serve our students: the Job Location and Development Program (JLDP), which consists of unskilled to technical work-study jobs offered on a part-time and seasonal basis, and the Federal Work-Study Program (FWSP), which is funded by the federal government and the university for students eligible for financial aid.

RETURN TO LEARN

A Rutgers diploma is an internationally recognized credential. We’re extremely proud of the many alumni who are leaders in the arts, sciences, engineering, and humanities. Rutgers’ 360,000 living alumni are an impressive worldwide community. As an alumnus, you’ll also be eligible to use our Career Services office—even after you graduate!

In an effort to continue building this worldwide community, the University has launched a pilot program targeting former students who left Rutgers prior to earning their undergraduate degree. If you know someone interested in returning to Rutgers, please direct them to http://ucc.rutgers.edu/return-to-learn or have them contact University College Community at 732-932-6965 x2150 or 2153.

UCC OFFERS VIRTUAL ORIENTATION AND MORE

Information overload may cause some individuals varying levels of difficulty in understanding, remembering or decision making. UCC has created virtual environments to support and encourage students to take control of their academic planning and locate resources, which can be accessed at their convenience. Students may already have the tab under “more sites,” but if you do not have the tab on Sakai, join our virtual site today in 6 easy steps: 1. Visit https://sakai.rutgers.edu/portal; 2. Login using your NetID and password; 3. Click on “Membership” (left panel); 4. Click “Joinable Sites”; 5. Enter “UCC” and click Search box (at right); 6. Click “Join” under UC Community. You can also email ucc@rci.rutgers.edu to be added to Sakai.

UCC NONTRADITIONAL STUDENT HIGHLIGHT

Omowunmi Adedeji

Omowunmi Adedeji, 25, started her academic career at Rutgers University in 2008 on the Newark campus. While taking a short leave of absence from Rutgers-Newark, Omowunmi visited the New Brunswick campus and was inspired by the tremendous academic and professional opportunities awarded to the students. It was at that time she decided to take advantage of these opportunities and surround herself with individuals who were passionate about teaching and learning. In fall 2011, Omowunmi re-enrolled to Rutgers University to study on the New Brunswick campus in the School of Environmental and Biological Sciences (SEBS) as a biological sciences major.

As a result of transferring to the New Brunswick campus, Omowunmi has had to commute from her home in Essex County to class every day via public transportation. Although the commute has been challenging—especially during the winter and for early classes—Omowunmi says, “It has made me much more flexible and able to adapt to changes.” In addition to commuting every day for school, Omowunmi also holds a part-time job on campus to help pay for her books and other student expenses.

Through joined efforts by the University College Community and the Mary I. Bunting program in reaching adults and women about scholarship opportunities on the New Brunswick campus, in May 2014, Omowunmi was awarded a scholarship from the Greater Wayne Area branch of the American Association of University Women (AAUW). The AAUW prides itself on empowering and advancing women through educational and professional opportunities. Scholarships, fellowships and grants are offered on a yearly basis through their online application process on the AAUW website.

Omowunmi describes her experience at Rutgers as rewarding, satisfying, and challenging. She says, “It is a learning environment that provides all the tools for student success. I have been fortunate to have Professors, staff, and colleagues who care about me and have helped to develop me into the person I am.” She also credits her family for providing her with a strong support system and always reminding her that hard work pays off in the end.

Omowunmi is currently a senior at Rutgers University and is enrolled in a program partnered with Rutgers’ Robert Wood Johnson Medical School. This program will help to transition her into the medical school after she earns her Bachelor’s degree in Biological Sciences. Her career at Rutgers has been guided by one of her favorite quotes from Norman Vincent Peale (1898 - 1993): Believe in yourself! Have faith in your abilities! Without a humble but reasonable confidence in your own powers you cannot be successful or happy.
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<thead>
<tr>
<th>IMPORTANT SEMESTER DATES</th>
<th>UNIVERSITY COLLEGE COMMUNITY</th>
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<tbody>
<tr>
<td>Last day to withdraw (100% refund) Fri., August 29, 2014</td>
<td>Dr. Susan Schurman, 732-932-6965 Dean</td>
</tr>
<tr>
<td>Labor Day—University Closed Mon., September 1, 2014</td>
<td>Betsy Feliciano-Berrios, 732-932-6965 x2153 Assistant Dean for Enrollment and Student Services</td>
</tr>
<tr>
<td>Fall Semester Begins Tues., September 2, 2014</td>
<td>Camille DiLeo, 732-932-6965 x2150 Administrative Assistant</td>
</tr>
<tr>
<td>Saturday Classes Begin Sat., September 6, 2014</td>
<td>Location: University Inn &amp; Conference Ctr</td>
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<tr>
<td>De-Registration for non-payment Fri., September 19, 2014</td>
<td>3rd Floor, Douglass Campus</td>
</tr>
<tr>
<td>Spring 2015 Registration Begins Sun., November 2, 2014 @ 10:00pm</td>
<td>178 Ryders Lane</td>
</tr>
<tr>
<td>Last day to withdraw from School (end of 12th week) Mon., November 24, 2014</td>
<td>New Brunswick, NJ 08901</td>
</tr>
<tr>
<td>Thanksgiving Recess November 27, 2014 thru November 30, 2014</td>
<td>Phone: 732-932-6965</td>
</tr>
<tr>
<td>Regular Classes End Wed., December 10, 2014</td>
<td>Fax: 732-932-7906</td>
</tr>
<tr>
<td>Reading Days December 11 &amp; 12, 2014</td>
<td>Email: <a href="mailto:ucc@rci.rutgers.edu">ucc@rci.rutgers.edu</a></td>
</tr>
<tr>
<td>Fall Exams Begin Mon., December 15, 2014</td>
<td>Website: ucc.rutgers.edu</td>
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<td>Fall Exams End Mon., December 22, 2014</td>
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<tr>
<td>Winter Recess Begins Tues., December 23, 2014</td>
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<tr>
<td>Winter Recess Ends Mon., January 19, 2015</td>
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<tr>
<td>Spring Semester Begins Tues., January 20, 2015</td>
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**LAST DAY to Drop is Thursday, 09/11/14.** (without a "W" grade)

**LAST DAY to ADD is Friday, 09/12/14.**

**LAST DAY to Withdraw from a course with a "W" Grade: Monday, October 27th.**

Complete Withdrawal Tuition Refunds Only Dates in effect. (Not to be confused with a course drop).

For refund policies, see details on the following website: [http://www.studentabc.rutgers.edu/refund](http://www.studentabc.rutgers.edu/refund)

Please Note: Speak to an advisor before withdrawing. Financial Aid may be affected.

*** Are you an adult/nontraditional student with a story to help inspire your fellow students at Rutgers-NB? Do you want to be part of the new and improved UCC website? Email your full name, RUID, story & picture to ucc@rci.rutgers.edu or call us with questions.***

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![Big Time Academics • Big Ten Athletics](image)

**We Are Big Ten**

Joining the Big Ten® Conference is a momentous change for Rutgers. It brings new opportunities for academic collaboration and for athletic competition.

Rutgers is already an academic powerhouse. Joining the Big Ten means membership in the Committee on Institutional Cooperation, a consortium of 15 world-class research universities, including all Big Ten members and the University of Chicago. This alliance gives our students and faculty opportunities for meaningful scholarly collaborations as well as access to members-only databases, conferences, and library collections.

For our athletics programs, the Big Ten brings thrilling games and greater support for all our teams and student-athletes. [View the Big Ten photo gallery](image).
New SMLR Scholarship Website

The School of Management and Labor Relations (SMLR) is pleased to announce the launch of a new website dedicated to listing scholarships available to SMLR students—including all graduate and undergraduate Labor and Employment Relations (LER) and Human Resources (HR) students. Please visit http://smlr.rutgers.edu/about-smlr/available-scholarships-2014-2015 for the full list of scholarships available for the 2014-2015 academic year. Available scholarships include, but are not limited to: Labor Studies Alumni Scholarship: Awarded to students enrolled in the Labor Studies and Employment Relations (LSER) program based on academic need and merit as determined by the program director.

Levine Trade Union Education Fund: Awarded to students involved with the trade union who are enrolled within the LSER Department at SMLR.

Sam Kinsora Memorial Labor Studies Scholarship: In honor of Samuel Kinsora, former president of the United Food and Commercial Workers Unions. This fund provides annual scholarship support for Labor Studies graduate students at SMLR.

SMLR Alumni Association Fellowship: Created by various SMLR alumni. Available to both HRM and LSER students.

SMLR Annual Fund Scholarship: Eligible students must be working toward any of the degree-granting programs at SMLR.

SMLR Emergency Student Fund: Granted to students who demonstrate financial need.

Completed applications for each scholarship may be sent to scholarships@smlr.rutgers.edu.

SMLR Scholarships

The NEW Health Administration Major (501)

It prepares students with the skill set needed to enter an administrative career path in the healthcare sector.

Students will receive fundamental training in a wide range of administrative areas including health care management, finance, marketing, operations, information systems and human resources designed to prepare them for working in the administrative setting. Students will grasp economic justifications for management decisions; understand the complexities of the health care system and its impact on patient care; and will study the policy and ethical contexts in which administrative decisions are made. They will learn to apply management theory and best practices to real life problems in long-term (nursing home and assisted living) and acute healthcare venues, as well as in third party payer and employment situations.

Completion of the health administration major leads to a bachelor of science (BS) degree. Read More...