DEAN’S SPRING 2014 WELCOME

Hello and Happy New Year! My name is Susan J. Schurman. I am the Dean of the University College Community (UCC), Professor and Dean of the School of Management and Labor Relations (SMLR), as well as chairperson of the Undergraduate Professional Schools’ Academic Oversight Committee for the New Brunswick Campus.

I want to offer a heartfelt Rutgers welcome to our new adult and nontraditional students and welcome back our continuing on and off-campus students.

UCC is aware that adult and nontraditional students must meet various responsibilities at home and at work while making extra efforts to reach their academic goals. We also know the value of successfully completing a college degree, not just in financial terms, but also in terms of personal development and social change.

Our ongoing goal is to support adult and nontraditional students because we know that they face significant non-academic responsibilities that make their college years very different from the traditional college experience. Our first task is to reach nontraditional students to make sure that they are informed of important developments, events, resources, services, dates, and major and minor programs that are available evenings, weekends, and online. UCC also helps guide nontraditional students to vital web information to enhance their experience at Rutgers University in a more effective and efficient manner. In addition, we advocate for nontraditional students inside the larger Rutgers University community by recommending policies and programs to meet their specific needs.

In the last few months, we have participated in adult recruitment, orientations, transition programs, and Veteran outreach initiatives, to name a few. We are especially proud of our administrative contributions to the formation of three degree-completion programs designed specifically for adult, nontraditional students: the School of Management and Labor Relations’ Bachelor of Science (BS) degree in Labor & Employment Relations, and the Edward J. Bloustein School of Planning and Public Policy’s Bachelor of Science (BS) degree in Public Health and Bachelor of Science (BS) degree in Public Policy. We anxiously await a fourth major for Fall 2014. Through our continued research, collaborations, and advocacy, we remain committed to developing and marketing adult-friendly programs to attract adult and nontraditional students. In fact, through our enhanced outreach via our Virtual Learning Community on sakai, myRutgers, UCC email lists, and direct mail, we are confident that we will identify more nontraditional students.

We are looking forward to our continued work with the Office of Veteran and Military Programs and Services to hold the 2014 Rutgers University Veterans Appreciation Dinner, which allows veterans to meet key administrators and fellow colleagues. We are also looking forward to hosting our annual graduation reception for adult/nontraditional students in the Class of 2014.

Our goal is to create a sense of community for those students who do not live on campus and who have significant responsibilities outside of academia.

Sincerely,

Susan J. Schurman
Dean of University College Community

VETERANS NEWS & EVENTS

The Veterans Appreciation Dinner will be held on Thursday, May 1, 2014. This special event celebrates the service Veterans and dependents of Veterans enrolled at Rutgers University on the New Brunswick, Newark, and Camden campuses. The dinner will feature guest speakers, resource information offered by local Veteran Affairs representatives, and an opportunity to network with fellow students, staff, mentors, and alumni. Mark your calendar!

JOIN THE UC COMMUNITY!

UCC has created virtual environments to support and encourage students to take control of their academic planning and locate resources, which can be accessed at their convenience. Students may already have the tab under “more sites,” but if you do not have the tab on Sakai, join our virtual site today: 1. Visit https://sakai.rutgers.edu/portal; 2. Login using your NetID and password; 3. Click “Joinable Sites”; 4. Click “Joinable Sites”; 5. Enter “UC” and click Search box (at right); 6. Click “Join” under UC Community.

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NONTRADITIONAL STUDENT RESOURCES

UCC ADVISING AND SUPPORT
For advising and assistance with issues that may affect your academic career at Rutgers-NB, we invite you to contact us:
Phone: 732-932-6965 x2150
Email: ucc@rci.rutgers.edu
Website: ucc.rutgers.edu

SAS ACADEMIC ADVISING
The SAS Offices of Academic Services provide academic advising by faculty members and deans. SAS Students are encouraged to meet with an advisor at least once a semester to review graduation progress and discuss academic interests. Please note that while students may visit any campus, Deans for SAS nontraditional students are located on the Douglass Campus.

Douglass Campus
College Hall
Room 104
848-455-8888
Hours: 8:30am-5:00pm (M-F)

UNDERGRAD ACADEMIC ADVISING

DON'T ASSUME ... GET ADVICE
Can't make daytime advising appointments because of work or kids? Contact the academic dean in your school of enrollment and request a phone discussion or special appointment. For information about advising, contact your school:

SAS: http://sasundergrad.rutgers.edu/
academics/advising/general.html
SEBS: http://sebs.rutgers.edu/academics/
firstyearadviser.asp
MG: http://www.masongross.rutgers.edu/
content/undergraduate-academic-advisors
ENGR: http://soe.rutgers.edu/oa/oofficehrs
PHARM: https://pharm.rutgers.edu/content/
student_advising
SMLR: http://smir.rutgers.edu/labor-and-
employment-relations/student-services
EJB: http://policy.rutgers.edu/academics/
undergrad/prospective.php

QUICK LINKS
Degree Navigator: nbdn.rutgers.edu
Registrar’s Office: 848-445-2104
http://registrar.rutgers.edu/
Transcripts: https://transcripts.rutgers.edu
Financial Aid: 848-932-7057
http://studentaid.rutgers.edu/
Student Accounting: 848-932-2254
http://studentabc.rutgers.edu/

STUDENT VETERAN SERVICES
Col. Stephen Abel & Robert Bright
Veterans House
14 Lafayette Street
New Brunswick, NJ 08901
Phone: 848-932-VETS (8387)
Fax: 732-932-1535
Contact Email: veterans@rutgers.edu
Hours/Schedule:
Office Hours: Monday - Friday
8:30am - 5:00pm
VETERANS COUNSELING HOTLINE
1-866-VETS-NJ4

RECREATION CLASSES
Balancing life and academics can be difficult, but not impossible. Make time for some healthy fitness choices by visiting one of the many Rutgers Recreation Centers. See individual course descriptions for start dates. Spring 2014 classes are listed on the Rutgers Recreation website, but new classes continue to be added so keep checking the website for new additions!

DOUGLASS BUNTING FOR WOMEN AT RUTGERS
The Mary I. Bunting Program was established in 1958 by Mary I. Bunting, to provide individualized advising and support services for mature women enrolled full-time or part-time at Rutgers-New Brunswick. Students are eligible to affiliate with UCC and the Douglass Residential College Bunting Program. For more information, contact:

Rebecca Reynolds, Assistant Dean, reynold@echo.rutgers.edu
848-932-3026 x123.

STUDY TIPS FOR NONTRADITIONAL STUDENTS
Developing study skills is a concern for working adults returning for a new semester. Experts say that people learn more by reflecting on what they are learning rather than by simply memorizing it. Try keeping an ongoing “reading journal” to record thoughts on the material and note questions it raises. When you go back to review your notes, you’ll find new connections to current material and possibly new ways of looking at your subject. Click for source.

OTHER RESOURCES

RU EXPRESS/CARD SERVICES
RUC Connection Card is the official photo identification card that serves as the primary form of identity verification throughout the university.
Location: 102 Records Hall, College Avenue Campus
Hours: 8:00am-8:00pm (M-F)
If you cannot get your card during these hours, call 848-932-8041

PARKING & TRANSPORTATION
The Department of Transportation Services provides all members of Rutgers-NB with the best solution for getting around campus safely and easily. Students can obtain their parking permits and pay violation tickets in person or online: http://parktran.rutgers.edu/
Location: 55 Commercial Ave
Hours: 8:30am-5:00pm (M-F)
Phone: 848-932-7744

RUTGERS HEALTH SERVICES
Rutgers Health Services provides educational and preventative services to help maintain the health of students, staff, and faculty who may be injured, ill, or feel stressed.

Hurtado Health Center, CAC
Location: 11 Bishop Place
Days: Monday-Friday
Regular Hrs: 8:30-5:00pm
Emergency Hrs: 5:00-8:00pm
Phone: 848-932-7402

RUTGERS LEARNING CENTERS
Rutgers Learning Centers work with students through a variety of free academic support programs to promote student achievement. Meet your academic challenges head on. Contact a Learning Center to get started.

Busch Campus: ARC Blg, Rm 322
CAC: Kreeger Learning Center
C/D Campus: Loree Blg, Rm 124
Livingston Campus: Tillett Hall, Rm 111

SCHOLARSHIP OPPORTUNITIES
Learn about various scholarship opportunities available:
School of Arts & Science
Douglass Residential College
Sch. of Environmental & Biological Science
School of Engineering
http://www.scholarshipworkshop.com/adult-
scholarships.html
RU LOOKING FOR EMPLOYMENT?
Rutgers Student Employment Office in New Brunswick administers employment programs to adult and nontraditional students. Eligible students can work in on-campus and off-campus paid community service positions for non-profit agencies and organizations in areas related to: education & literacy, human & social services, law & public policy, arts & humanities, diversity & social justice, and health & business. The following employment programs serve our students: the Job Location and Development Program (JLDP), which consists of unskilled to technical work-study jobs offered on a part-time and seasonal basis, and the Federal Work-Study Program (FWSP), which is funded by the federal government and the university for students eligible for financial aid.

GRADUATION NEWS
Students who expect to graduate in May 2014 must complete an online diploma application. Diplomas will be mailed to the permanent address on record of all graduates approximately six-eight weeks after their diploma graduation date. Students may review their instant free online verification for proof of degree. Seniors should review their school's website for events and deadlines.

The 248th Anniversary University Commencement takes place Sunday, May 18, 2014. The following official site will be updated in the future: http://commencement.rutgers.edu/

***Students completing the BS in Labor and Employment Relations, Public Health, or Public Policy programs will receive graduation information from their respective schools.***

UCC GRADUATION DINNER
In honor of your achievements as part of the graduating class of 2014, the University College Community is hosting their annual Graduation Dinner for adult and nontraditional students. Come enjoy a free buffet dinner with your fellow graduates, meet the Alumni Association, University College Community staff members, and other nontraditional student graduates and their families. Date, time, and location for the event will to be determined.

Graduates will receive additional information on the event via standard mail. Please ensure your contact information is corrected online through the Office of the Registrar at: http://nbregistrar.rutgers.edu/undergrad/addupdate.htm.

IMPORTANT SPRING 2014 DATES

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Late Registration</td>
<td>November 18-January 17</td>
</tr>
<tr>
<td>Last Day to Drop courses or Cancel Registration (100% refund)</td>
<td>Friday, January 17</td>
</tr>
<tr>
<td>Spring Semester Begins</td>
<td>Tuesday, January 21</td>
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<tr>
<td>Saturday Classes Starts</td>
<td>Saturday, January 25</td>
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<tr>
<td>Spring Recess Begins</td>
<td>Saturday, March 15</td>
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<tr>
<td>Spring Recess Ends</td>
<td>Sunday, March 23</td>
</tr>
<tr>
<td>Regular Classes End</td>
<td>Monday, May 5</td>
</tr>
<tr>
<td>Reading Days</td>
<td>Tuesday, May 6 &amp; Wednesday, May 7</td>
</tr>
<tr>
<td>Spring Exams Begins</td>
<td>Thursday, May 8</td>
</tr>
<tr>
<td>Spring Exams End</td>
<td>Wednesday, May 14</td>
</tr>
<tr>
<td>Summer Session Begins</td>
<td>Tuesday, May 27</td>
</tr>
<tr>
<td>Summer Session Ends</td>
<td>Wednesday, August 13</td>
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SPRING 2014 UPCOMING EVENTS

CAREER FAIR DAYS
Learn how to do research, obtain jobs, or volunteer. Job fairs bring together New Jersey-area employers, college students and graduates seeking employment. For more information on these events, please visit http://careers.rutgers.edu/

<table>
<thead>
<tr>
<th>Career Fair</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>S.T.E.M. Career &amp; Internship Fair</td>
<td>2/7/2014</td>
<td>10:00 AM - 3:00 PM</td>
<td>Rutgers Student Center</td>
</tr>
<tr>
<td>Business, Arts, &amp; Communications Industry Career &amp; Internship Fair</td>
<td>2/14/2014</td>
<td>10:00 AM - 3:00 PM</td>
<td>Rutgers Student Center</td>
</tr>
<tr>
<td>Ph.D. &amp; Master's Virtual Career Fair</td>
<td>2/19/2014</td>
<td>8:00 AM - 10:00 PM</td>
<td>Online</td>
</tr>
<tr>
<td>Education, Public Service, &amp; Human Services Career &amp; Internship Fair</td>
<td>2/21/2014</td>
<td>10:00 AM - 3:00 PM</td>
<td>Douglass Campus Center</td>
</tr>
<tr>
<td>Agricultural, Environmental, Food, &amp; Natural Resources Industry Career &amp; Internship Fair</td>
<td>4/4/2014</td>
<td>10:00 AM - 3:00 PM</td>
<td>Cook Campus Center</td>
</tr>
<tr>
<td>NJ Statewide Career &amp; Internship Fair</td>
<td>5/2/2014</td>
<td>10:00 AM - 3:00 PM</td>
<td>Sonny Werblin Recreation Center</td>
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The Wells H. Keddie Scholarship is awarded each year in the Spring to undergraduate students at Rutgers. The scholarship honors the memory of Wells H. Keddie, long-time labor activist, member of the AAUP-AFT Executive Council, and Professor Emeritus of the department of Labor Studies and Employment Relations.

The scholarship will be awarded to an undergraduate student who:

- Is expected to have earned a total of 60-90 credits by June of the semester preceding the fellowship (normally a Junior)
- Is enrolled in any of the Rutgers Undergraduate colleges
- Combines solid scholarship with social activism

For the 2014 award year, nominations should be made by February 28, 2014. The award will be announced and distributed in the Spring 2014 semester. Details on the application/nomination process can be found in the WHK Scholarship Flyer.

Please send all scholarship application materials to the following:

Wells H. Keddie Scholarship Fund
Attn: Rae Tellefsen (732-964-1000, ext. 23 or raet@rutgersaaup.org)
Rutgers Council of AAUP/AFT Chapters
11 Stone Street
New Brunswick, NJ 08901